

To: SRRPC Executive Committee

Fm: Michael Johnson

Date: January 22, 2012

Subject: Formation of Range Officer Group and Orientation Program for New Members

1. It is my intention to form a group of three men, plus myself, to perform normal duties as Range Safety Officers for the club. Included in these duties will be the presentation of the orientation for all new members, provided the orientation program is approved by the Executive Committee.
2. There is an NRA Range Safety Officer course scheduled for February 25<sup>th</sup>. It is my intention to attend this course and I will encourage each of the other Range Officers to attend. Should a Range Officer or Officers be unable to attend the course, I will set a date to meet at the range and brief the Officer or Officers of any pertinent information derived from the course. I will also require all Range Officers to attend a R.O. orientation briefing to be held at the range prior to the Officer being approved for purposes of presenting the new member orientation program.
3. All new members will be required to attend the new member orientation program prior to receiving their club membership card. The new member shall have no range privileges prior to receiving his card unless: he is accompanied by a club member or has Executive Committee approval.
4. The new member orientation program shall consist of:
  - a. The R.O. and new members meeting at the range. Each new member will bring with him/her their personal firearm, fifty rounds of ammunition, and eye & ear protection.
  - b. The R.O. will first have all applicants bring their unloaded firearm, ammo, and gear to the firing line, at this point the R.O. will cover, in detail, each and every Club Range Rule making sure each new applicant understands these rules.
  - c. The R.O. will have applicants place targets on range and closely observe each individual as he/she fires as many rounds as necessary to assure the R.O. of the individuals safety competence and general knowledge of his/her firearm.
  - d. In the case of an individual needing additional safety instruction, information, or general practice in gun handling, the R.O. may require the individual attend a second new member orientation or may be given additional instruction after completion of the orientation.
  - e. It is not the responsibility of the R.O. to teach marksmanship, however during cease fire periods (the range remaining HOT) the R.O. may give marksmanship pointers to any or all applicants.
  - f. After completion of instruction have all applicants tour both rifle and pistol ranges if not already done so.
  - g. Before leaving the range the R.O. should make sure all new applicants have left the range. Be sure to lock the gate behind you.

- h. The R.O. should now contact the Club Secretary and advise him that the orientation is complete and he may issue membership cards, or make the Secretary aware of any problems that may exist.

Respectfully submitted,

Michael Johnson, SRRPC Exec. Officer